

MONICA F. THOMPSON
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SECURITY CLEARANCE: TS/SCI (9/30/2004) with Full Scope Polygraph (9/2005)

SUMMARY OF QUALIFICATIONS

- Over seventeen years experience providing classified programs support services to Intelligence Community (IC) and Law Enforcement (LE) agencies and organizations
- Excellent verbal, non-verbal and written communications skills
- Exceptional qualifications in decomposing complex problems into manageable work packages/tasks
- Military and private industry leadership experience
- Supported Department of Defense (DoD) Intelligence Program Budget Submission (IPBS) process
- Familiar with OMB, Circular A-11, Part 7, Section 300 (Exhibit 300 requirements) for Planning, Budgeting, Acquisition and Management of Capital Assets
- Understands DoD 5000.2-R, Mandatory Procedures for Major Defense & Automated Information Systems Acquisition Programs (MDAPS & MAIS) guidelines
- Knowledgeable of ANSI/EIA Standard 748 Guidelines for earned value (EV) performance management and earned value management system (EVMS) compliance
- Project Management Professional (PMP) certified (ISO 17024 accredited)
- Awarded Federal Contract Management Certificate
- Proficient user of Microsoft Office tools (i.e. MS Word, Excel and PowerPoint)
- Proficient in application of EV methods and software applications which enable EVMS compliance (i.e. Microsoft Project, Primavera and Dekker Trakker)
- Cleared and proficient user of CWE, JWICS, SIPRNET & NIPRNET systems

WORK HISTORY

Feb 2007 to Present, President/CEO, Professional Intelligent Services, Inc.,

- Established to provide All-Source Intelligence Analysis, Critical Infrastructure Protection (CIP), and Information Sharing facilitation consulting services to IC and LE agencies and organizations
- Responsible for the daily management and execution of the company's operations to include: marketing, business development, proposal writing, contract execution and administration, office administration, bookkeeping and consulting services

Jul 2006 to Jan 2007, Information Technology Professional, Computer Sciences Corporation

- Supported Department of Homeland Security's (DHS) mandate to facilitate information sharing between federal, state and local agencies involved in combating terrorism
- Instrumental in identifying and evaluating the information sharing challenges and solutions between the agencies, organizations, public and private sectors to improve system functionality
- Identified each of the 17 critical infrastructure/key resource (CI/KR) sectors' content needs for providing timely, actionable national security information

Jul 2005 to Apr 2006, Senior Consultant/Project Manager, BearingPoint, Inc.

- Project Manager for multi-faceted information technology development project implementing full System Development Life Cycle (SDLC) management in highly secure government organization
- Maintained project master schedule and coordinated changes to integrated master schedule
- Responsible for identifying and documenting end-user system requirements
- Interacted with systems engineers to review and validated system requirements

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- Identified and scheduled end-user training
- Assisted project managers with entering project data and monitoring individual project performance with the customized project management framework
- Provided professional support services to the Office of Counterintelligence Executive (ONCIX) for key national strategy development initiatives
- Supported the ONCIX Intelligence Program Budget Submission (IPBS) process
- Prepared budget exhibits for counterintelligence programs congressional budget justification book (CJB)

Nov 2004 to Jun 2005, Intelligence Analyst, Gray Hawk Systems, Inc.

- Provided project support to the Department of Homeland Security (DHS), Transportation Security Administration (TSA), Alien Flight Student Program (AFSP)
- Conducting investigations and adjudication process for foreign flight students applying for training in the US
- Manipulated multiple intelligence and law enforcement databases to confirm derogatory information reported against candidates
- Assisted in the development of Standard Operating Procedures (SOP) for process control and management
- Participated in networking opportunities with LE, intelligence and industry agencies in support of the department's counterterrorism mission
- Assisted project team in identifying its strengths, weaknesses, opportunities and threats in an effort to maintain client satisfaction and quality service

Jul 2002 to Nov 2004, Intelligence Analyst, US Investigations Services, Inc.

- Provided focused counterintelligence program support to the Counterintelligence Field Activity (CIFA), Critical Infrastructure Protection (CIP) Branch
- Planned, collected and processed raw intelligence and terrorist threat data
- Analyzed and Disseminated finished intelligence reporting to aid in national security decision-making
- Produced horizontal risk assessments, foreign and terrorist threat assessments and regional threat reporting in direct support of national security efforts domestic and abroad
- Responsible for planning, scheduling and coordinating branch member participation in Defense Threat Reduction Agency (DTRA), Balanced Survivability Assessments (BSA)

Jan 2000 to Mar 2002, G-3 Readiness Training Coordinator, U.S. Army Intelligence and Security Command (INSCOM) Headquarters, Fort Belvoir, VA

- Organized, coordinated and evaluated Intelligence Readiness Training (REDTRAIN) opportunities for twelve major subordinate commands (MSC)
- Assisted individual MSC training representative in preparing training budget execution plans and status reports
- Collected, organized, and disseminated timely fiscal information for supported units to facilitate effective REDTRAIN budget execution and performance management
- Coordinated multi-agency conferences for soldiers worldwide, providing greater networking opportunities and more cohesive agency relationships

Jan 1997 to Dec 1999, Counterintelligence Analyst/Team Leader, Hawaii Resident Office, 205th MI Battalion, Fort Shafter, HI

- CI/HUMINT analyst supporting Joint Task Force exercises for the 25th Infantry Division (Light)
- Provided OPSEC support to US Army in PACOM
- Mentored, trained and evaluated team members on investigative and collection techniques
- Prepared counter-terrorism threat briefings to support tactical operations
- Analyzed data and prepared significant reports on the foreign intelligence threat

Jul 1995 to Dec 1996, Personnel Security Investigations Manager, Fort Gordon, GA

- Responsible for planning, executing, monitoring and controlling personnel security program office
- Prepared program performance input for budget submission process

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- Interviewed, evaluated and recommended over 100 soldiers for assignment as Counterintelligence Agents
- Processed security requirements for the determination of security clearances

Jul 1994 to Jul 1995, Counterintelligence Team Leader, 202nd MI Battalion, Fort Gordon, GA

- Planned, coordinated, executed, monitored and reported progress of team's physical fitness and professional development program
- Mentored, trained and evaluated team members on investigative and collection techniques
- Provided operational, technical and tactical intelligence analysis support to US Central Command (CENTCOM)
- Conducted risk assessments and vulnerability assessments as part of counterintelligence team deployments

Jul 1990 to Jul 1994, Counterintelligence Agent, 125th MI Battalion, Schofield Barracks, HI

- Assisted lead agents in planning and executing counterintelligence investigations
- Conducted Local and Military agency checks to support intelligence investigations
- Prepared and disseminated counterintelligence investigative reporting
- Conducted Subversion and Espionage Directed Against the Army (SAEDA) and customized threat briefings in support of Force Protection operations

EDUCATION & CERTIFICATIONS

Master of Science Administration, Information Resource Management, Central Michigan University, August 2004

Bachelor of Science Business Administration, International Business, Hawaii Pacific University, 1999

Project Management Professional (PMP) Certified, Project Management Institute, May 16, 2005

Federal Contract Management Certificate, June 2007

PROFESSIONAL DEVELOPMENT TRAINING

- Optimizing Microsoft Project & Project Server to Create an EVMS, Dekker. Ltd.
- Project Management Professional Exam Prep Course
- Proposal Development Training
- Counterintelligence Agent's Course
- Intelligence Combating Terrorism Course
- Force Protection Unit Advisors Course
- Counterintelligence/Human Intelligence Automated Tool Set Course
- Continuous Risk Management Course
- Basic Noncommissioned Officers Course
- Primary Leadership Development Course
- How To Become a Contractor, GSA Schedules Program
- GSA Schedules, The Right Solution for Your Needs
- Governmentwide Acquisition Contracts Overview
- Lexis Nexis Training
- Analyst Notebook Training

PROFESSIONAL AFFILIATIONS

- Armed Forces Communications and Electronics Association (AFCEA)
- Project Management Institute (PMI)
- National Military Intelligence Association (NMIA) and
- Intelligence and National Security Alliance (INSA)
- National Contract Management Association (NCMA)