



2008 Project Manager of the Year Award (PMOTY)

Nomination Submission Form

Closing Date: September 15, 2008

SELECTION CRITERIA

1. PM is a member of PMIWDC and PMI in good standing. Good standing means that current year dues at the national and chapter level are paid.
2. PM has made a significant positive difference to the outcome of a project (or a section of a major project) in the year preceding the award application cut off date (August 31, 2007 – August 31, 2008). The success of the project is NOT a primary criterion; instead the award is for the PM's capability and contribution to that project.
3. PM's contribution is recognized and supported by his/her management, customer or end user, and project team.
4. The PM has a demonstrated knowledge and understanding of Project Management theory and preferably holds a PMI certification (e.g., PMP, CAPM, PgMP)

THE AWARD

The Awardee will receive Recognition via:

- Public Presentation of Award at International Project Management Day
- Bio and Picture on the PMI Washington, DC Chapter website
- Honorarium
- A letter from the Washington, DC Chapter to the Awardee's employer and customer/end-user

Two Runner Ups will receive:

- Recognition at International Project Management Day Award Presentation
- A letter from the PMI Washington DC Chapter to the Awardee's employer and customer/end-user



APPLICATION PROCESS

AUTHENTICITY REVIEW AND APPLICATION SCORING

- The nominee's supervisor or project sponsor, customer/end users (2), and project team members (2) are required to complete a written evaluation of the nominee's abilities.
- The Verification Committee shall review the written evaluations and score them according to the selection criteria noted above.
- Only the top 3 Nominees will proceed to the final candidate selection process.
- The Verification Committee will complete verbal verifications with the references of the top three nominees.

FINAL CANDIDATE SELECTION

- The top 3 Nominees for the award shall have verbal interviews with the Selection Committee.
- After verbal interviews, the Selection Committee will choose the PM of the Year Award winner.

SCHEDULE

- **July 15, 2008 – Nomination Period Opens**
 - Verification Committee reviews authenticity and scores application.
 - References will be contacted during the Nomination period.
- **September 15, 2008 – Nomination Period Closes**
 - Top 3 Nominees are determined
- **September 15-October 15, 2008**
 - Top 3 Nominees are interviewed
 - Awardee selected
- **October 15-30, 2008**
 - Letters to employers
 - Invitation of the top 3 Nominees and their Nominators to the Awards Presentation
- **November 6, 2008**
 - Presentation of Award



NOMINATION FORM

NOMINEE DETAILS

1. **Nominee Name:**

2. **Mailing Address:**

3. **Phone:**

4. **Mobile:**

5. **Email:**

6. **Company Name:**

7. **Position/Title:**

8. **Company Address:**

9. **Washington DC
Chapter Member?
(Yes, no)**

10. **PMI Member Number:**

11. **PMI Credentials:(PMP,
CAPM, PgMP)**

12. **Credential Certification
Number:**



REFERENCES

SUPERVISOR OR CLIENT PROJECT SPONSOR

Note: Self-employed individuals should submit the project sponsor or initiative lead as a supervisory reference. All other PMs should submit their manager or supervisor.

Supervisor or Project Sponsor Name:

Supervisor or Project Sponsor Title:

Supervisor or Project Sponsor Phone:

Supervisor or Project Sponsor Email:

PROJECT END USER 1

Project Stakeholder 1 Name:

Project Stakeholder 1 Title:

Project Stakeholder 1 Phone:

Project Stakeholder 1 Email:

PROJECT END USER 2

Project Stakeholder 2 Name:

Project Stakeholder 2 Title:

Project Stakeholder 2 Phone:

Project Stakeholder 2 Email:

PROJECT TEAM MEMBER 1

Project Team Member 1 Name:

Project Team Member 1 Title:

Project Team Member 1 Phone:

Project Team Member 1 Email:

PROJECT TEAM MEMBER 2

Project Team Member 2 Name:

Project Team Member 2 Title:

Project Team Member 2 Phone:

Project Team Member 2 Email:

